

Appointment Confirmation for Expatriate Tax Guidance

Dear [Recipient's Name],

We are pleased to confirm your appointment for expatriate tax guidance.

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Office Address or Virtual Meeting Link]

Please bring any relevant documents, including:

- Your previous tax returns
- Employment contracts
- Any foreign income documentation

If you have any questions or need to reschedule, please contact us at [Contact Information].

Thank you, and we look forward to assisting you with your expatriate tax needs.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]