

Appointment Confirmation

Dear [Client's Name],

We are pleased to confirm your appointment for expatriate tax advisory services.

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Meeting Location/Virtual Link]

Please bring any relevant documents, including your tax returns and employment details. If you have any questions prior to our meeting, feel free to reach out.

We look forward to assisting you with your expatriate tax needs.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]