

WARNING LETTER

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you that our office has identified suspicious activities related to your tax filings for the fiscal year [Insert Year]. After thorough review, we have reason to believe that there may be discrepancies indicating potential tax fraud.

Specifically, we have noted the following concerns:

- [Describe specific discrepancy or suspicious activity 1]
- [Describe specific discrepancy or suspicious activity 2]
- [Describe specific discrepancy or suspicious activity 3]

It is essential that you address this matter promptly. We request that you provide the necessary documentation to clarify the discrepancies by [Insert Deadline]. Failure to respond may result in further investigation and potential legal action.

We recommend consulting with a tax professional to assist you in resolving this matter effectively.

Thank you for your immediate attention to this serious issue.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]