

Letter of Request for Capital Gains Tax Relief

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tax Authority Name]
[Tax Authority Address]
[City, State, Zip Code]

Dear [Tax Authority Contact Person or "To Whom It May Concern"],

I am writing to formally request relief from capital gains tax regarding the sale of my property located at [Property Address]. I believe I qualify for relief under [specific tax relief provision, e.g., "Primary Residence Exemption" or "Entrepreneur Relief"].

Details of the transaction:

- Property sold: [Description of the property]
- Date of sale: [Date]
- Sale price: [Sale Price]
- Purchase price: [Purchase Price]
- Duration of ownership: [Duration]

Attached are the relevant documents supporting my claim, including [list any documents, e.g., "purchase agreement, sale contract, proof of residence"].

I appreciate your prompt attention to this matter and look forward to your positive response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your consideration.

Sincerely,
[Your Name]