

Tax Levy Waiver Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a waiver of the tax levy currently applied to my account. Due to [briefly explain your situation, e.g., financial hardship, medical expenses, etc.], I am unable to meet the obligations associated with this levy.

I believe that a waiver is justified in my circumstances and would greatly alleviate my current financial burden. I have attached supporting documents for your review, including [list any documents, e.g., financial statements, medical bills, etc.].

I respectfully ask for your consideration of my request and look forward to your prompt response. Thank you for your understanding.

Sincerely,

[Your Name]