

# Letter of Clarification Regarding Employer Tax Payment Obligations

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Dear [Employer's Name],

I am writing to clarify the obligations regarding employer tax payments as they pertain to my employment with [Company's Name]. It is important to ensure that we are aligned on the expectations for tax withholdings, contributions, and reporting.

According to the current regulations, employers are responsible for withholding a percentage of employees' earnings for income tax, Social Security, and Medicare. Additionally, the employer is required to make contributions to these taxes on behalf of the employees. I would appreciate your confirmation that [Company's Name] is compliant with these obligations.

Furthermore, if there are any changes in the tax policies or procedures that affect my role or employment status, please keep me informed in a timely manner.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]