

Request for 501(c)(3) Status Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the confirmation of the 501(c)(3) status for [Organization Name], as we are interested in understanding more about your tax-exempt status and the associated benefits.

We understand that organizations holding 501(c)(3) status are exempt from federal income tax and can receive tax-deductible contributions. It would be greatly appreciated if you could provide us with the official documentation or any relevant details regarding your current tax status.

Thank you very much for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position if applicable]

[Your Organization if applicable]