

Inquiry Regarding IRS Nonprofit Organization Designation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

Internal Revenue Service

[IRS Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to inquire about the status of our application for nonprofit organization designation under Section 501(c)(3) of the Internal Revenue Code. Our organization, [Organization Name], submitted our application on [Submission Date]. We are eager to understand the current status and any additional information or documentation you may require from us.

Your assistance in this matter is greatly appreciated, and we look forward to your prompt response.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Organization Name]