

Letter of Appeal for Clarification on Tax Status

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Title]

[Name of Tax Authority/Organization]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally appeal for clarification regarding the tax status of [Name of Charitable Organization]. We have been actively involved in supporting our community through [brief description of the organization's activities].

Recently, we received notification indicating uncertainty about our tax-exempt status, and we would like to understand the specifics of this issue. Our organization has consistently complied with the guidelines and regulations set forth by [relevant tax authority].

We kindly request a detailed explanation of our current tax status and any actions we may need to take to rectify or clarify this situation. It is of utmost importance for us to continue our charitable work without interruption.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position]

[Name of Charitable Organization]