

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Company/Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a meeting to discuss the possibility of negotiating our current tax rate. As [Your Position/Role] at [Your Company/Organization], I believe that a discussion on this matter could be beneficial for both parties.

We value our relationship with [Recipient's Company/Organization] and believe that a mutual agreement could lead to a more sustainable partnership. I am confident that we can come to a fair resolution that acknowledges our contributions while maintaining fiscal responsibility.

Please let me know your availability for a meeting within the next few weeks. I look forward to your response and hope for a constructive discussion.

Thank you for considering this request.

Sincerely,
[Your Name]
[Your Position]
[Your Company/Organization]