

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date]

[Recipient Name] [Recipient Title] [Tax Authority Name] [Tax Authority Address] [City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally appeal for a review of the current tax rate as it applies to my property located at [Property Address]. I believe that my current tax rate does not accurately reflect the market conditions and the specific circumstances of my property.

Given the recent changes in the local economy, I would appreciate the opportunity to discuss this matter in a meeting. I respectfully request a meeting on [Proposed Date] to review and discuss my appeal, and I am willing to provide any necessary documentation to support my case.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]