Export Tax Liability Declaration

Date: [Insert Date]
To Whom It May Concern,
I, [Your Name], representing [Your Business Name], located at [Business Address], hereby declare the following regarding our export activities:
1. We have engaged in the export of goods/services to [Destination Country] during the period of [Insert Period].
2. The total value of goods exported amounts to [Insert Total Value].
3. We understand our tax liabilities concerning these exports and have complied with all applicable federal, state, and local regulations.
Should you require any further information or documentation, please feel free to contact me at [Your Email] or [Your Phone Number].
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Title]
[Your Business Name]