

# Business Expense Tax Deduction Appeal

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, ZIP Code]

## Subject: Appeal for Business Expense Tax Deduction

Dear [Tax Authority Representative's Name],

I am writing to formally appeal the decision regarding the disallowance of certain business expense deductions I claimed for the tax year [Year]. My business, [Your Business Name], operates in [Your Industry/Field], and I rely on these deductions to ensure my operations remain viable and compliant with tax regulations.

The expenses in question include:

- [Expense 1: Description - Amount]
- [Expense 2: Description - Amount]
- [Expense 3: Description - Amount]

These expenses are legitimate and were incurred as a necessary part of my business operations. I have attached supporting documentation, including receipts and correspondence, to substantiate my claims.

I kindly request a review of my case and reconsideration of the disallowed deductions. Should you require any additional information or clarification, please do not hesitate to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your timely response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Business Name]