

Warranty Claim for Service Not Rendered

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number

Date: _____

Service Provider's Name
Service Provider's Address
City, State, Zip Code

Dear [Service Provider's Name],

I am writing to formally submit a warranty claim for services that were contracted but not rendered, under the warranty agreement dated [insert date of agreement]. Despite multiple requests for service, [specific service] was not performed as agreed.

Details of the claim are as follows:

- **Service Contract Number:** [Contract Number]
- **Date of Payment:** [Payment Date]
- **Description of Service:** [Description]
- **Expected Service Date:** [Expected Date]

According to our agreement, I am entitled to a reimbursement or to have the service completed within the warranty period. Please respond to this letter within [insert time frame] days to discuss the resolution of this matter.

Thank you for your immediate attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]