

Tax Arrears Payment Schedule Suggestion

Date: [Insert Date]

To: [Tax Authority Name]

Address: [Tax Authority Address]

Subject: Proposal for Tax Arrears Payment Schedule

Dear [Tax Authority Contact Name],

I hope this letter finds you well. I am writing to discuss my current tax arrears and to propose a payment schedule that could facilitate the settlement of my outstanding balance.

As of [Insert Date], I have an outstanding tax balance of [Insert Amount]. Due to [brief explanation of circumstances leading to arrears], I am currently facing difficulties in making a lump sum payment. In light of this, I would like to propose the following payment schedule:

- Initial Payment: [Insert Amount] due by [Insert Date]
- Subsequent Monthly Payments: [Insert Amount] due by the [Insert Day] of each month for the next [Insert Number] months

I believe this schedule will allow me to meet my obligations while managing my financial situation effectively. I assure you of my commitment to resolving this matter and adhering to the proposed schedule.

Thank you for considering my request. I look forward to your favorable response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]