

Request for Modification of Tax Arrears Payment Obligation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I hope this letter finds you well. I am writing to formally request a modification of my tax arrears payment obligation regarding my account number [Insert Account Number]. Due to [briefly explain your circumstances, e.g., financial hardship, loss of employment, etc.], I am currently facing difficulties in meeting my scheduled payments.

In light of my situation, I respectfully request a review of my payment plan and propose [insert your proposed modification, e.g., reduced payment amount, extended payment period, etc.]. I believe this modification will enable me to fulfill my tax obligations while managing my current financial situation.

Thank you for considering my request. I am eager to work together to find a workable solution. Please feel free to contact me at [Your Phone Number] or [Your Email] for any further information or to discuss this matter.

Sincerely,

[Your Name]