

# Tax Residency Certificate Inquiry

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

Dear [Tax Authority Name or Specific Person],

I hope this message finds you well. My name is [Your Name], and I am currently a student studying abroad at [Name of University] in [Country]. I am writing to inquire about obtaining a tax residency certificate.

As an international student, I need this certificate to fulfill the tax obligations in my home country of [Home Country]. I would appreciate any guidance on the required documentation and the application process for obtaining the tax residency certificate.

Thank you very much for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]