

# Tax Residency Certificate Inquiry

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, ZIP Code]

Dear [Tax Authority Official's Name],

I hope this message finds you well. I am writing to inquire about the process for obtaining a Tax Residency Certificate as an expatriate. My name is [Your Full Name], and I am currently residing in [Country of Residence]. My tax identification number is [Your Tax ID Number].

As I plan to [reason for needing the certificate, e.g., filing taxes in another country, applying for tax benefits], I would appreciate any guidance you can provide regarding the necessary documentation and procedures required to obtain this certificate.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]