

Tax Residency Certificate Application

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority's Name]

[Tax Authority's Address]

[City, State, Zip Code]

Subject: Application for Tax Residency Certificate

Dear Sir/Madam,

I, [Your Full Name], am writing to formally request the issuance of a Tax Residency Certificate for the year [Specify Year]. I have been a resident of [Country] for tax purposes throughout the specified period and wish to obtain this certificate for [State Purpose, e.g., foreign investment, tax benefits, etc.].

My details are as follows:

- Full Name: [Your Full Name]
- Tax Identification Number: [Your TIN]
- Address: [Your Address]
- Date of Birth: [Your DOB]

Enclosed are copies of the required documents to support my application:

- Proof of identity (e.g., passport, national ID)
- Proof of residence (e.g., utility bill, rental agreement)
- Any other relevant documents

I would appreciate your prompt attention to my request and look forward to receiving the Tax Residency Certificate at your earliest convenience.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]