Foreign Tax Credit Explanation

Date: [Insert Date]
To: [Recipient Name]
[Recipient Address]
Dear [Recipient Name],
I am writing to provide an explanation of the foreign tax credit that I reported in my recent tax filing for the year [Insert Year]. This letter serves to clarify the particulars of the credit, as required for reporting purposes.
The foreign tax credit is designed to alleviate double taxation for individuals who earn income ir foreign countries and are subject to foreign taxes. For the year [Insert Year], I claimed a foreign tax credit based on the following specifics:
 Country of Income: [Insert Country] Total Foreign Taxes Paid: [Insert Amount] Income Earned in Foreign Country: [Insert Amount] Tax Form Used: [Insert Form Number]
Enclosed with this letter, you will find documentation to support the foreign taxes paid, including copies of tax returns filed in [Insert Country] and bank statements reflecting the amounts withheld.
If you require additional information or further clarification, please do not hesitate to contact me at [Insert Your Phone Number] or [Insert Your Email Address].
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Address]
[Your Tax Identification Number]