

Request for Tax Return Copies

Date: [Insert Date]

To: [Insert Tax Authority Name]

Address: [Insert Tax Authority Address]

City, State, Zip Code: [Insert City, State, Zip Code]

Dear [Insert Tax Authority Contact/Department],

I am writing to request copies of my tax returns for the years [insert years]. My details are as follows:

- Name: [Your Full Name]
- Social Security Number: [Your SSN]
- Address: [Your Address]
- Phone Number: [Your Phone Number]
- Email: [Your Email Address]

Thank you for your attention to this matter. I appreciate your assistance and look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]