

# Tax Dispute Resolution Notification

Date: [Insert Date]

To: [Non-Profit Organization Name]

Address: [Non-Profit Organization Address]

Subject: Notification of Tax Dispute Resolution Process

Dear [Recipient Name],

We are writing to inform you that a tax dispute concerning [briefly describe the issue, e.g., tax-exempt status, unpaid taxes, etc.] has been formally initiated and is currently under review.

Your organization is hereby notified that you will have the opportunity to participate in the resolution process. This includes:

- Reviewing relevant documentation
- Submitting additional evidence or arguments
- Attending a hearing, if necessary

Please respond within [specify time frame, e.g., 30 days] from the date of this notification to confirm your participation and provide any additional information you believe may assist in resolving this matter.

Should you have any questions or require further assistance, please do not hesitate to reach out to our office at [contact information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]