

Tax Authority Representation Assignment

Date: [Insert Date]

To: [Tax Authority Name]

Address: [Tax Authority Address]

Dear [Tax Authority Name],

I, [Your Full Name], hereby appoint [Representative's Full Name], [Representative's Title/Position], as my representative regarding matters pertaining to my tax obligations for the tax year(s) [Insert Year(s)]. This assignment grants them the authority to represent me before the [Tax Authority Name] in all matters related to my tax affairs, including but not limited to:

- Responding to notices
- Filing documents
- Appealing any decisions

My taxpayer identification number is [Insert TIN or SSN].

Please allow my representative to act on my behalf in any communication with your office.

Thank you for your cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]