

Letter of Authorization for Taxpayer Representation

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

To: [Representative's Name]
[Representative's Firm/Company Name]
[Firm/Company Address]
[City, State, Zip Code]

Subject: Authorization for Taxpayer Representation

Dear [Representative's Name],

I, [Your Full Name], hereby authorize [Representative's Name] of [Firm/Company Name] to represent me in all matters pertaining to my federal and/or state taxes. This includes, but is not limited to, communication with tax authorities, examination of my tax records, and the submission of necessary documents.

My Social Security Number (or Taxpayer Identification Number) is: [Your SSN or TIN].

This authorization is effective immediately and will remain in effect until revoked in writing.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]