

Tax Credit Transfer Application

Date: [Insert Date]

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

Email: [Your Email Address]

Phone: [Your Phone Number]

To Whom It May Concern,

We are writing to formally request the transfer of tax credits under [Specify Tax Credit Program] for our organization, [Your Organization's Name], located at [Your Organization's Address]. Our nonprofit organization is dedicated to [Brief Description of Mission/Activities].

We believe that the tax credits available through this program will significantly contribute to our funding efforts and enhance our capacity to serve the community. We have completed the necessary forms and gathered the required documentation to facilitate this transfer.

Enclosed with this letter, you will find the following documents:

- Completed Application Form
- IRS Determination Letter
- Proof of Eligibility for Tax Credit
- Any Additional Supporting Documentation

We kindly request that you review our application at your earliest convenience. If you have any questions or require further information, please do not hesitate to contact us. Thank you for considering our application.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]