

Formal Dispute for Late Submission Tax Penalties

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

Subject: Formal Dispute Regarding Late Submission Tax Penalties

Dear [Tax Authority Contact Name],

I am writing to formally dispute the late submission penalties associated with my tax returns for the year [Year] (Tax ID: [Your Tax ID]). The penalty notice dated [Date of Penalty Notice] states that my submission was late, resulting in a penalty of [Amount].

Upon reviewing the details, I believe that there are valid grounds for my dispute. [Provide a brief explanation of your reasons for the dispute, such as unforeseen circumstances, illness, or any misinformation causing the late submission.]

I kindly request that you review my case and reconsider the imposed penalties, as I have always made an effort to comply with tax submission deadlines in the past.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]