

Tax Refund Approval Notification

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to inform you that your tax refund application has been approved. Below are the details of your approved refund:

- **Tax Year:** [Insert Tax Year]
- **Refund Amount:** [Insert Refund Amount]
- **Payment Method:** [Insert Payment Method]
- **Expected Payment Date:** [Insert Payment Date]

If you have any questions regarding this notification, please do not hesitate to contact our office at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]