

# Request for Non-Filing Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Government Agency Name]

[Agency Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally request a non-filing confirmation for the purpose of applying for government benefits. My name is [Your Name], and my Social Security Number is [Your SSN].

As I do not have any tax filing for the year [insert year], I need a confirmation letter to verify my non-filing status. This documentation is necessary for my application and to ensure I meet the eligibility requirements for [name of benefits].

Please let me know if you require any further information or documentation to process my request. I appreciate your assistance in this matter and look forward to your prompt response.

Thank you for your attention to this request.

Sincerely,

[Your Name]