

# Tax Refund Status Notification

Date: **[Insert Date]**

To: **[Taxpayer's Name]**

Address: **[Taxpayer's Address]**

Dear **[Taxpayer's Name]**,

We hope this message finds you well. We are writing to inform you about the status of your recent tax refund for the tax year **[Insert Tax Year]**.

Your tax refund of **[Insert Refund Amount]** has been processed as of **[Insert Processing Date]**. The estimated date for the funds to be available in your account is **[Insert Estimated Date]**.

If you have any questions or require further assistance, please do not hesitate to contact our office at **[Insert Phone Number]** or via email at **[Insert Email Address]**.

Thank you for your patience, and we appreciate your prompt attention to your tax obligations.

Sincerely,

**[Your Name]**

**[Your Title]**

**[Tax Office Name]**

**[Contact Information]**