

Tax Rate Revision Notification

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of an important update regarding the tax rates that will affect the upcoming financial year.

Please be advised that the tax rates have been revised as follows:

- Income Tax: [New Rate]% (previously [Old Rate]%)
- Sales Tax: [New Rate]% (previously [Old Rate]%)
- Property Tax: [New Rate]% (previously [Old Rate]%)

This change will take effect on [Effective Date]. We encourage you to review your financial plans accordingly.

If you have any questions or need further clarification, please feel free to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]