

Tax Rate Modification Notice

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you of a modification to the tax rate applicable to your account. Effective [Effective Date], the new tax rate will be [New Tax Rate]%. This change is due to [Reason for Modification, e.g., changes in legislation, local government decisions, etc.].

We understand that this may affect your financial planning, and we are here to assist you with any questions or concerns you may have regarding this change.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]