

Tax Audit Appeal Notification

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally notify you of our intent to appeal the findings of the recent tax audit conducted for [Partnership Firm Name] for the fiscal year [Insert Year]. The audit, which concluded on [Date of Audit Conclusion], has resulted in discrepancies that we believe require further review and discussion.

Details of the audit findings include:

- [Finding 1 Description]
- [Finding 2 Description]
- [Finding 3 Description]

We contend that these findings do not accurately reflect [Partnership Firm Name]'s financial activities and would like to present additional documentation and evidence to support our position. We believe that a review of this case will clarify our stance and resolve these discrepancies amicably.

Please consider this letter as a formal appeal against the audit findings. We request a meeting to discuss this matter further and provide any further details you may require.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Partnership Firm Name]

[Contact Information]