

Withholding Tax Rebate Support Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request support for a withholding tax rebate regarding my tax payments made during the tax year [Insert Year]. I believe I am eligible for this rebate due to [briefly explain reason, e.g., overpayment, changes in tax laws, etc.].

Attached to this letter, you will find the necessary documentation, including [list documents, e.g., tax returns, payment receipts, etc.], to support my request.

I kindly ask for your assistance in processing this request and any guidance on the next steps I should take. Please let me know if you require any additional information.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]