

Withholding Tax Rebate Request Confirmation

Date: [Insert Date]

To:

[Recipient Name]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to confirm that we have received your request for a withholding tax rebate submitted on [Insert Submission Date]. Your application is currently being processed, and we will notify you of the outcome within [Insert Timeframe].

If you have any questions or require further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]