

Withholding Tax Rebate Approval Notification

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for a withholding tax rebate has been approved. The approved amount is [Insert Approved Amount] and will be refunded to your account within [Insert Time Frame].

Please ensure that all necessary documentation is in order to facilitate the swift processing of your rebate. Should you have any questions or require further assistance, do not hesitate to reach out.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]