

# Recurring Problem Notification

Dear [Recipient's Name],

I hope this message finds you well. I am writing to bring to your attention a recurring issue that has consistently affected our operations.

We have been experiencing [describe the problem] since [date of first occurrence]. Despite previous attempts to resolve this matter, the problem continues to persist, impacting our [mention specific areas affected].

We kindly ask for your immediate assistance in addressing this issue. It is crucial for us to find a permanent solution to avoid further disruption.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Your Company Name]