

Application for Tax Liability Explanation

Date: [Insert Date]

To,
The Tax Officer,
[Tax Department Name],
[Address Line 1],
[Address Line 2],
[City, State, Zip Code]

Subject: Application for Explanation of Tax Liability

Dear Sir/Madam,

I, [Your Name], holding Tax Identification Number (TIN) [Your TIN], am writing to seek clarification regarding my tax liability for the financial year [Insert Year]. I have received a notice indicating a discrepancy in my tax filings and would like to understand the calculations and any applicable adjustments.

Details of my concern are as follows:

- Tax Period: [Insert Applicable Period]
- Notice Number: [Insert Notice Number]
- Amount in Question: [Insert Amount]

I respectfully request a detailed explanation of how my tax liability was calculated, including any relevant supporting documents or references to applicable tax laws.

Your assistance in this matter is greatly appreciated, and I look forward to your prompt response.

Thank you.

Sincerely,
[Your Name]
[Your Address Line 1]
[Your Address Line 2]
[City, State, Zip Code]
[Your Contact Number]
[Your Email Address]