

Tax Planning Services Proposal

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

Thank you for considering my freelance tax planning services. I am excited to assist you in optimizing your tax situation and ensuring compliance with the relevant tax regulations.

Scope of Services

- Comprehensive review of your current tax position
- Identification of potential tax deductions and credits
- Development of personalized tax strategies
- Ongoing support and consultation throughout the year

Fees

My fees for these services will be [Insert Fee Structure]. I will provide a detailed invoice after our initial consultation.

Next Steps

If you would like to proceed, please sign and return the attached agreement. I look forward to working together to achieve your financial goals.

Best regards,

[Your Name]

[Your Title]

[Your Contact Information]

[Your Company Name]