

# Charitable Donation Tax Credit Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Charity Name]

[Charity Address]

[City, State, Zip Code]

Dear [Charity Representative's Name],

I am writing to confirm my charitable contribution made to [Charity Name] on [Date of Donation]. The details of my donation are as follows:

- Donation Amount: \$[Amount]
- Type of Donation: [Cash/Value of Goods or Services]

This donation is made for the purpose of supporting [briefly describe the mission or project supported by the donation].

As an international charity, I understand that this contribution may be eligible for tax credits in my country. I kindly request a formal receipt for my donation to assist with my tax documentation.

Thank you for your commitment to [Charity's Cause]. I look forward to receiving the receipt at your earliest convenience.

Sincerely,

[Your Name]