

# Charitable Donation Acknowledgment

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

## To Whom It May Concern,

We would like to express our sincere gratitude for your generous donation of \$[Amount] to [Charity Name] on [Date of Donation]. Your contribution will greatly assist us in achieving our mission of [insert mission statement or purpose of the charity].

Please retain this letter as a record of your contribution for tax purposes. Our tax identification number is [Insert Tax ID Number].

Thank you once again for your support. Together, we can make a significant impact in our community.

**Sincerely,**

[Your Name]

[Your Title]

[Charity Name]

[Charity Address]

[City, State, Zip Code]

[Contact Information]