

Response to Tax Inquiry Regarding Income Verification

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, ZIP Code]

Dear [Tax Authority's Contact Name],

I am writing in response to your inquiry dated [Date of Inquiry Letter] regarding the verification of my income for the tax year [Year]. I appreciate your attention to this matter and would like to provide the necessary documentation to clarify my financial situation.

Enclosed with this letter are copies of the following documents:

- W-2 Forms for [Year]
- 1099 Forms for [Year]
- Pay stubs for the last [Number] months
- Bank statements for [Relevant Period]

Should you require any additional information or further documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. I am committed to resolving this matter promptly.

Thank you for your attention to this inquiry. I look forward to your response.

Sincerely,

[Your Name]