

VAT Refund Application Denial

Date: [Insert Date]

To,

[Recipient Name]

[Company Name]

[Company Address]

Dear [Recipient Name],

We hope this letter finds you well. We are writing to inform you about the status of your recent application for a VAT refund submitted on [insert application date] under the reference number [insert reference number].

After a thorough review of your application and the accompanying documentation, we regret to inform you that your VAT refund application has been denied. The primary reasons for this decision are as follows:

- [Reason 1: e.g., Incomplete documentation]
- [Reason 2: e.g., Expenses not eligible for VAT refund]
- [Reason 3: e.g., Application submitted beyond the statutory period]

We understand that this news may be disappointing. If you believe that there has been an error or if you have new information to support your claim, you may appeal this decision by submitting a request for review within [insert timeframe] from the date of this letter.

Thank you for your understanding. Should you have any questions or require further assistance, please do not hesitate to contact us at [insert contact information].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]