

Letter of Submission for Revised Tax Withholding Certificate

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

Dear [Tax Authority Name],

I hope this letter finds you in good health. I am writing to formally submit my revised tax withholding certificate for your review and processing.

Enclosed with this letter, you will find the updated tax withholding certificate reflecting the necessary adjustments. This revision is intended to ensure compliance with current tax regulations and accurately represent my financial situation.

Please let me know if you require any further information or documentation to facilitate the processing of this submission.

Thank you for your attention to this matter.

Sincerely,

[Your Name]