

# Submission of Corrected Tax Return

[Your Organization's Name]  
[Your Organization's Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[IRS Address or relevant tax authority]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to submit a corrected version of our organization's tax return for the fiscal year ending [Date]. After a thorough review, we discovered errors in our previous submission dated [Original Submission Date].

The changes made in this corrected return include:

- [Detail of corrections made]
- [Additional changes if applicable]

We apologize for any inconvenience this may have caused and assure you that we have implemented changes to prevent such errors in the future. We are committed to maintaining transparency and compliance with the IRS regulations.

Please find enclosed the amended return form [Form Number] along with any supporting documents necessary for the processing of this correction.

Should you require any further information or clarification, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization's Name]