

# Request for Tax Penalty Relief

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Internal Revenue Service

[IRS Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally request relief from the penalties imposed on my federal tax return for the tax year [Year]. My taxpayer identification number is [Your TIN/SSN].

The penalties were assessed due to [brief explanation of the circumstances, such as an unforeseen hardship, a natural disaster, or other extenuating circumstances]. I believe these circumstances warrant a reconsideration of my tax situation.

I have always made an effort to comply with tax regulations, and this situation was beyond my control. [You may include any supporting documentation or details here, if applicable].

I kindly request that you consider my circumstances and waive the penalties associated with my account. I appreciate your attention to this matter and look forward to your favorable response.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]