

Joint Tax Return Filing Reminder

Dear [Partner's Name],

This is a friendly reminder that the deadline for filing our joint tax return is approaching. Please ensure that all necessary documents are gathered to facilitate the process.

Here are the key details:

- Filing Deadline: [Insert Date]
- Documents Needed: W-2s, 1099s, and any other relevant tax documents.

Let's aim to finalize everything by [Insert Date] to ensure a smooth filing process.

Thank you for your cooperation!

Sincerely,

[Your Name]