

Tax Refund Appeal Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Internal Revenue Service

[IRS Address]

[City, State, Zip Code]

Subject: Appeal for Tax Refund Due to Charity Donations

Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally appeal for a tax refund regarding my charitable donations made during the tax year [Year]. I believe that my eligible contributions have not been adequately accounted for in my recent tax assessment.

According to my records, I made the following donations:

- [Date] - [Charity Name] - [\$Amount]
- [Date] - [Charity Name] - [\$Amount]
- [Date] - [Charity Name] - [\$Amount]

I have enclosed copies of receipts and documentation to substantiate my claims. These donations were made to qualified charitable organizations as recognized by the IRS.

I kindly request a review of my tax return, taking these contributions into account. I believe this oversight has resulted in an incorrect tax liability, which is why I am seeking a refund for the excess amount paid.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]