Unsatisfactory Purchase Statement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

Customer Service Department

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear Customer Service,

I am writing to express my dissatisfaction with a recent purchase I made on **[Purchase Date]** from **[Company Name]**. The item, **[Product Name]** (Order Number: **[Order Number]**), has not met my expectations due to the following reasons:

- [Reason 1]
- [Reason 2]
- [Reason 3]

Given these issues, I would appreciate a resolution to this matter, whether it be a full refund, replacement, or another suitable solution.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]