

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Appeal for Title Insurance Clarification

Dear [Recipient's Name],

I am writing to formally appeal for clarification regarding my title insurance policy number [Policy Number], issued on [Issuance Date]. Upon reviewing the details, I have encountered some discrepancies that I believe require further explanation.

[Briefly explain the specific issues or concerns you have with the title insurance, referencing any pertinent documents or communications. Be clear and concise.]

In light of these concerns, I respectfully request your assistance in reviewing my case and providing clarification on the matters mentioned. I am keen to resolve this issue promptly and amicably.

Thank you for your attention to this matter. I look forward to your timely response.

Sincerely,

[Your Name]