

Query Regarding Annuity Insurance Policy Premium Payment

Date: [Insert Date]

To,

Customer Service Department
[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Query Regarding Premium Payment for Annuity Insurance Policy

Dear Sir/Madam,

I hope this message finds you well. I am writing to inquire about the premium payment for my annuity insurance policy with policy number [Policy Number].

As per my records, I submitted my premium payment on [Payment Date], but I have not yet received confirmation. Could you please provide me with the status of this payment? Additionally, if there are any issues or discrepancies that need to be addressed, I would appreciate your guidance on how to resolve them.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Contact Number]
[Your Email Address]